

LISA Academy North
PTA Officers' Meeting Minutes
October 25, 2012

In attendance:

Christine Archer
Shalonda Tillman
Rose Kubas
Arlene Chan-Mouton
Valerie Martin

Rose Kubas and Heather Paddock plan to meet next week with Sherwood city officials regarding our parking lot and zoning issues for parking spaces and playground equipment. Zoning issues have to be resolved before buying equipment / getting groundcover. Currently, we do not have enough parking spaces designated for our building to meet code. There are supposed to be a specific number of spaces per employee, student, and classroom. Cardinal Health, our neighbor, technically has some of our parking spaces. Our landlord, who is also the landlord for Cardinal Health, made the decision for parking spaces and the school is not fighting that decision.

A grant through Little Tikes for playground equipment is being written by Callie Henderson. Her mother writes grants and is going to assist her. Another parent writes grants, along with Mrs. Ward. It was mentioned that Jane Elliott (state representative) might get involved in our playground grant. Christine agreed to help Ms. Henderson with grant. If we are awarded the Little Tikes grant, then all of our equipment must be through Little Tikes. The person that Valerie worked with last year, Marty Glover, does all Little Tikes equipment.

Shalonda brought up the issue of parking. We discussed the position of the playground and how it might make more sense for it to be on the other side of the building. Nothing can be planned, however, until zoning issues and permits are worked out. Also, funding is not currently in place for groundcover.

From Mrs. Ratermann: Educators will be visiting our school in January because of LISA's good reviews in implementing the new common core standards.

Tether balls for the playground are ready to be put together and put to use for children at recess. Each needs 145 pounds of sand. Valerie thought that the school might have extra sand already. Rose mentioned that she would ask Mr. Kubas to get the ball rolling on assembling them and readying them for use.

The disc golf apparatus are ready as well. Coach Trantham, however, feels that they would be easily stolen. They are portable. They each weigh about 300 pounds.

The Frisbees, discussed at last month's meeting, are in the process of being made for Winterfest "plates" as a fundraiser.

Mr. Ekin, school CEO, is really pushing for our school office to look more professional and wants excess things moved out. The idea of lockers out front, big cabinets, or screens were proposed. A lot of PTA stuff is stored in the back of the office.

The school has done away with in-school suspension and will now only have out-of-school suspension.

Kumon will be attending our next PTA meeting.

Our next PTA meeting will be at 6:00 p.m., November 15, in the school library.

The groundcover under current playground piece has never been changed. Mr. Hewill can come out to fluff the current material and also add to it. He will also repair any damages to the equipment. His estimate is \$300. We approved this measure. Mr. Hewill also buys back old equipment and sells newer equipment. This is a possibility for the future.

Playground ground cover for new equipment would be between \$60,000 to \$80,000. Turf to cover where current playground equipment is would be approximately \$100,000.

A new fencing area is being proposed. Mr. Fatih has the estimates for the fence. It would enclose the current playground equipment area (where planters are).

Coach Trantham would like to have \$150 to purchase new soft balls for P.E. for elementary use. This was approved.

There is currently about \$8,000 in the PTA's bank account. After next month's meeting, the checkbook needs to be audited.

Winterfest will be Friday, December 7, 6:00 p.m. The PTA's role will be to provide food. Rose will work closely with Ms. Heslep. Teachers are responsible for gift baskets and auctions. The money raised from this will go to school's activity fund. The student council is responsible for games. Student Council is a free after-school club. Last year, pizza was served and there was a dessert bake-off. There were 40 entries in the bake-off last year. Pizzas would have been better if we had a distributor. Ms. Heslep has asked that we use Marco's Pizza this year. It would cost us \$8.00 per pizza. Marco's is owned by parents with children at the school. It is a better quality pizza and more filling. We will also offer Turkish pizzas from Kabob House. We will order 50 of them at \$3 each.

Last year for Winterfest, we charged \$5 for a meal plus one ticket to vote for the bake-off. This included two pieces of pizza, and salad or fruit. Sam's has big bags of salad mix that we will purchase for the salad. Dinner also included soda or water. The cost will be about \$3 per person. We might want to raise the price to \$6 per person with a cap per family.

Some ideas for Winterfest included live music, karaoke, AR Youth Symphony. Shalonda has a connection with the Youth Symphony because her daughter plays in it. Arlene's husband has a band with a wide repertoire that might play at the event.

Long-sleeved t-shirts have arrived and are on sale for Friday wear.

Shalonda makes hair bows and inquired about setting up a booth at Winterfest. She would give the profit to the school minus the cost of materials. In order to have a booth at Winterfest you have to make a basket for auction or pay a flat fee.

A sheet will be sent home about three weeks before Winterfest to pre-order meals and wristbands for games. Drinks (apart from meal) will be sold separately. Food profits go to PTA. Wristband profits go to school activity fund.

People will sign in at table in lobby to attend Winterfest. A list of all the pre-orders will be there to check people in. There will be double tickets – one for food and one for bake-off vote. People do not have to attend Winterfest in order to enter the bake-off. There will be a gift card for the bake-off winner, either to Wal-Mart or to Kroger.

National and State PTA dues have to be post-marked by November 1. State - \$1.25 per person. National - \$3.75 per person.

It was suggested that a directory of parents be created to use as a resource for help with the PTA and the school in general. Any goods or services given to the school could be a tax write-off. Perhaps have Dads fill out a form at the Doughnuts with Dads event? Perhaps attach a form with Wednesday mail?

A parent contacted Rose who owns a travel business. This person will donate a percentage of her commission to the PTA for any LISA parent who books through her. Put in Wednesday mail.

PTA newsletter. Could be online. Quarterly?

PTA offices are for one year.

A Halloween safety guideline is being included in a PTA-to-parents packet which will include t-shirt order form and information on how to raise money for the school, for example, Box Tops for Education.

After our Signature fundraiser, the PTA is committed to giving back through three different outreaches, Cookies with Grandparents, Muffins with Moms, and Doughnuts with Dads. For each fundraiser, it is recommended that the PTA do three projects / outreaches.

For the Doughnuts with Dads event (November 30, 8:00 a.m.), Shalonda, Christine, and Valerie volunteered to help. We will get our doughnuts through Krispy Kreme. Mrs. Julian has agreed to pick them up for us that day. Last year, they gave us a small discount. November 23 will be the RSVP deadline for the event. Mr. Demirci does the online forms. Last year, we served two doughnuts per person, glazed or chocolate. We barely had enough doughnuts last year.

On November 2, the Signature fundraiser winners will receive a limo ride and a lunch at Marco's Pizza. Shalonda volunteered Terrell Tillman to help. Two limo rides (one limo) and one adult is needed to ride with each group. There will be 13 and 14 kids attending, separately. Three adults are needed at Marco's, two at the school. Julia Dural, Kenneth Anderson, Heidi Jumper, and Terrell Tillman are volunteers for this event.

For the label fundraisers, different volunteers have agreed to help:

- Campbell's labels – Barbie Garza
- Box Tops – Rose Kubas
- Ink Cartridges – Valerie Martin
- Prang Power Points – Ticonderoga and Dixon pencils and those brands – get free art supplies – Valerie Martin
- Coke – Heidi Jumper
- Tyson – Christine Archer

Shaldonda – our treasurer – is responsible for making deposits, keeping track of receipts, paying bills, and an audit at the end of the year.