

**LISA Academy North  
PTA Officers' Meeting  
July 15, 2013**

Present:

Christine Archer  
Shalonda Tillman  
Arlene Chan-Mouton  
Rose Kubas

The registration for kindergarten will be Tuesday, July 30 from 9:00 am to 10:00 am. Shalonda and Christine will man the PTA table that day. We should plan on being there from 8:30 to 10:30 that morning. We will be selling the small red casual day t-shirts to that group, plus the tumblers, used uniform attire, and black long-sleeved t-shirts. We will also be giving each family a Welcome Back to School Packet.

For Elementary and Middle / High School registration – the check-in will be between 9:00 and 3:00. Persons manning the registration table should plan on being there from 8:30 to 3:30.

Christine will be working on the packet. It will include

1. Activities Plan (separate document, edits discussed at meeting and finalized)
2. Kroger Shoppers card registration and contest instructions and sample turn-in sheet
3. March labels / caps / electronic recyclables drive guidelines and collection sheets for Box Tops and Labels for Education
4. Cover sheet – Christine needs to create this to give people a check-off of items included in the packet
5. Target REDcard sign-up information. LISA North is already signed up for this program. There are currently only two participants. We hope to encourage more LISA supporters who shop at Target to sign up for this program. Target gives our school 1% of all purchases when people sign up for the debit or credit card and designate our school to receive this benefit. Perks offered by Target to sign up for the card include 5% off total purchases, free shipping at target.com, and 30 extra days to return items.
6. Long-sleeved t-shirt order form
7. Charitable event - Ronald McDonald House aluminum pop tabs drive – April

Shalonda will bring easel and create a large, decorative sign for our PTA table at registration. We also discussed a price sheet for the items we will be selling. This could go on a poster board.

**LISA Academy North  
PTA Officers' Meeting  
July 15, 2013**

Our PTA t-shirts will be ordered by Rose on Wednesday. Cost is \$15 per each. We will each pay for our own t-shirt.

Christine and Shalonda said that they could come early on Thursday, August 1, to help set up for elementary check-in. They are not manning the table this day.

For registration, we want people to bring cash or money orders to buy items and pay for PTA membership.

Rose mailed our Box Tops. We earned \$1,115 in Box Top monies. She will e-mail Callie to alert her to look out for this check for us.

Rose will begin making copies of Welcome Back to School packet this week.

For our table at registration, Christine has a large glass bowl to bring as does Arlene. Christine has two white table cloths.

Rose will get petty cash for our table. We agreed upon \$50.

Rose and / or Shalonda will go to Sam's to get chocolates / mints for our bowl(s) on our registration table.

All t-shirts ordered by Wednesday of a particular week will be delivered on Fridays.

Christine will create a Sales Tally sheet for registration.

1. Tumblers - \$8
2. Long-sleeved t-shirts - \$13
3. XXL and XXXL long-sleeved t-shirts - \$15
4. Small red t-shirts - \$8
5. Bumper stickers - \$5
6. Used uniform shirts - \$5
7. Used uniform bottoms - \$3
8. Used uniform sweatshirts - \$7
9. PTA memberships - \$5 per person

**LISA Academy North  
PTA Officers' Meeting  
July 15, 2013**

We discussed that some schools require all parents to volunteer for a minimum of 10 hours during the school year. If they opt not to volunteer, they have to pay a specific amount to the school.

We will come to the school on Sunday July 21<sup>st</sup> for a work day – Rose, Christine, and possibly Arlene.

Our Welcome Back to School packet should be on the website in our PTA folder along with a PTA membership form.

Our final account balance for 2012 – 2013 school year is \$1,517.12.